Research and Data Analyst

Job specification

Job Title: Research and Data Analyst

Department: Welfare and Veterinary

Location: Hybrid, both home and at the GBGB office (1 Knightrider Ct, London EC4V 5BJ) as required. This position may be offered either on a full or part-time pro-rata basis dependent on the candidate.

Salary: c. £45k per annum

Role Overview

To provide analytical support and insight to the GBGB Welfare and Veterinary Standing Committee, reporting to the Veterinary Executive. This support will provide quantitative and qualitative analysis of data generated through their own or team projects.

On some projects the post holder will be required to design, research and report from end to end, with collaboration from other members of the team and, occasionally, with external academics.

Key Tasks

- Research design: liaise between relevant stakeholders to ensure that research project design will meet their expectations, advising them best on design.

- Project enabling carry out or organise fieldwork, data cleansing, analysis and reporting (i.e. annual track injury and retirement data).

- Records: keep accurate and relevant documentation of each project up to date.

- Systems: manage current and future data system platforms.

- To enhance internal statistical management and data processes.

- To support data collection and reporting of metrics/KPIs for GBGB's ongoing Welfare Strategy.

- To undertake any other duties as may be directed from time to time by GBGB management.

Person Specification

	Essential	Desirable
Professional and/or technical qualifications	Undergraduate degree. Proven record in producing analytical reports.	Postgraduate qualification or technical equivalent.
Experience	Excellent understanding of research principles and data and associated collection, interpretation, cleaning and presentation of such. Experience of using platforms for data collection, production, visualisation and analysis. Experience in applying appropriate analytical tools and methods to provide high-quality quantitative and qualitative analysis. IT skills (including but not limited to: Word, Outlook, Excel and PowerPoint and skilled in Power BI, Tableau, Excel and SQL).	Predictive modelling experience. Experience of applying analytics in animal sports.
Skills and competencies	Good communication skills (both written and oral). Excellent report writing skills. Can demonstrate a high level of accuracy and attention to detail.	Project management experience.
Personal qualities	Good team worker balanced with being able to work alone and to timescales. Ability to manage own time effectively. An understanding of and commitment to the principles of equality, diversity and inclusion.	